

The SECOND Term Test NB1 of English

Saad Guellil Middle School	Timing: 1hour
Name:.....	Level : 4 MS

Text:

Receptionist

Pepper Moon Catering



Pepper Moon, a successful catering company in Newcastle is looking for a full-time receptionist for its very busy head office. If you are interested you should have:

- excellent communication skills
- very good computer skills
- an ability to multi-task
- polite and cheerful
- hard working

Mon - Fri 8.30 am - 5.30 pm. Starting salary: £15,000 To apply call 01912705565 or send your CV to peppermoon.c@hotmail.com

Our address is: 198 Colchester Road, Newcastle, NE7 3ED

Task one: Read and choose the right answer

- 1) The reading passage is a: a) job advert b) curriculum vitae c) letter of application.
- 2) The announced job is: a) a waiter b) a receptionist c) a manager.

Task two: Read and say true or false .Justify.

- 1) The company is called Deeper Moon.....
- 2) You will be working for 45 hours week.....
- 3) You start work at half past eight p m.....

Task three: find in the text words that are closest in meaning to:

Seeking=

well mannered=

Find in the text words that are opposite in meaning to:

Free=

receive=

Task four: Add a prefix to the following adjectives to form their opposites.

Successful

polite

loyal

responsible.

Task five: Rewrite the following passage using the right tense.

As soon as she (to receive)a positive reply, she to (start)
.....work.If she (to save)..... a lot of money ,she (to buy)
.....a house.

Task six: Add a word to each list.

- 1) Should-good-put-.....
- 2) Hard_half-harm-.....
- 3) Ago_potato-driver-.....
- 4) Eat-teeth- parties-.....
- 5)

SITUATION: You are interested in the job of a receptionist which was advertised by Pepper Moon Company and you want to get the job. Write an application letter to the manager of this company.

[illegible]